



**Arizona Parents Commission on Drug Education and Prevention**  
**Executive Session**  
**May 17, 2023**  
**10:00 AM**

**A general meeting of the Arizona Parents Commission on Drug Education and Prevention convened on May 17, 2023. Notice having been duly given. Present and absent were the following members of the Parents Commission.**

Members Present (6)	Members Absent (1)
Denise Beagley (Chair)	Michael Klinkner
Chief Robert Martin	
Lori Robinson	
Marina Lantsman-Waugh (Proxy Arsenio Garcia)	
Nicholas Stavros	
Ariel Morin	
Staff and Guests Present (4)	
Deputy Director Conrad Lindo	Travis Price
Nicole Valenzuela	Thomas McCoy

**1. CALL TO ORDER**

**Chairperson Beagley** asked for a motion to enter Executive Session. Quorum present. **Commissioner Robinson** made a motion to enter Executive Session at 10:10 A.M. The motion was seconded by **Commissioner Stavros** and approved by all. **Chairperson Beagley** called the Executive Session to order at **10:10 A.M.**

**2. EXECUTIVE SESSION BUSINESS**

**Chairperson Beagley** announced that the commission entered Executive Session to discuss the state fiscal year 2024 (SFY24) Parents Commission Annual Budget and the proposed grantees up for renewal for Year 2 of the grant cycle that will start on July 1, 2023.

**Mr. Travis Price**, Compliance and Procurement Manager, Arizona Office of the Governor, thanked the Commission for the opportunity to present. **Mr. Price** shared key budget topics for Parents Commission members. **Mr. Price** presented an overview of the SFY24 budget, stating that the Parents Commission had approximately \$6.1 million budgeted annually and was funded by a percentage of the State of Arizona liquor tax.

**Mr. Price** shared details about the grant procurement process subject to ARS §41-2700, the Request for Grant Applications (RFGA) life cycle, grantee awards and spending, and strategies used for managing the annual budget. **Mr. Price** discussed the grantee funding recommendations for SFY24 and non-competitive discretionary awards.

**Chairperson Beagley** announced that the commission would call for a vote on the SFY24 Annual Budget during the public meeting.

### 3. ADJOURNMENT

**Chairperson Beagley** announced that the Executive Session discussion concluded, and the public meeting would reconvene. **Chairperson Beagley** asked for a motion to exit the Executive Session. **Commissioner Robinson** made a motion to exit Executive Session. The motion was seconded by **Commission Stavros** and approved by all at **10:41 A.M.**

17th Day of May 2023  
Parents Commission  
Respectfully Submitted By:  
Nicole Valenzuela  
Program Administrator, GOYFF

DRAFT



**Arizona Parents Commission on Drug Education and Prevention  
Meeting Minutes  
May 17, 2023  
10:00 AM**

**A general meeting of the Arizona Parents Commission on Drug Education and Prevention convened on May 17, 2023. Notice having been duly given. Present and absent were the following members of the Parents Commission.**

Members Present (6)	Members Absent (1)
<b>Denise Beagley (Chair)</b>	<b>Michael Klinkner</b>
<b>Chief Robert Martin</b>	
<b>Lori Robinson</b>	
<b>Arcenio Garcia (Proxy for Marina Lantsman-Waugh)</b>	
<b>Nicholas Stavros</b>	
<b>Ariel Morin</b>	
Staff and Guests Present (4)	
<b>Deputy Director Conrad Lindo</b>	<b>Travis Price</b>
<b>Nicole Valenzuela</b>	<b>Thomas McCoy</b>

**1. CALL TO ORDER**

**Chairperson Beagley** called the Arizona Parents Commission on Drug Education and Prevention meeting to order with 6 members present and 1 member absent at **10:08 A.M.**

**2. ROLL CALL**

**Chairperson Beagley** welcomed members and guests. **Chairperson Beagley** took attendance via roll call at 10:09 A.M.

**3. EXECUTIVE SESSION**

**Chairperson Beagley** announced that the commission would be entering into Executive Session to discuss the state fiscal year 2024 (SFY24) Parents Commission Annual Budget and proposed awardees for the upcoming grant cycle that will start on July 1, 2023. **Chairperson Beagley** asked for a motion to enter an Executive Session. **Commissioner Robinson** made a motion to enter into Executive Session. The motion was seconded by **Commissioner Stavros** and approved by all at **10:10 A.M.**

**4. PUBLIC MEETING RECONVENE**

**Chairperson Beagley** announced that the Executive Session discussion concluded and the public meeting would reconvene. **Chairperson Beagley** asked for a motion to exit the Executive Session. **Commissioner Robinson** made a motion to exit the Executive Session. The motion was seconded by **Commissioner Stavros** and approved by all at **10:41 A.M.**

**5. APPROVAL OF THE SFY24 PARENTS COMMISSION ANNUAL BUDGET**

**Chairperson Beagley** requested **Mr. Travis Price** present a final review of the SFY24 Parents Commission Annual Budget. **Chairperson Beagley** asked for a motion to approve the SFY24 Parents Commission Annual Budget and recommended awardees for the upcoming SFY24 grant cycle. **Commissioner Martin** motioned to approve the SFY24 Parents Commission

Annual Budget and recommended grantees for Year 2 of the SFY24 grant cycle.

**Commissioner Stavros** seconded the motion and the motion passed with no dissenting votes at **10:46 A.M.**

## 6. APPROVAL OF MINUTES

**Chairperson Beagley** requested a review of the **March 15, 2023**, meeting minutes. **Arsenio Garcia**, proxy for Commissioner Lantsman-Waugh, motioned to accept the minutes.

**Commissioner Martin** seconded the motion and the motion passed with no dissenting votes at **10:48 A.M.**

## 7. PARENTS COMMISSION GRANTEE UPDATES

**Ms. Nicole Valenzuela**

**Governor's Office of Youth, Faith and Family**

**Chairperson Beagley** invited **Ms. Nicole Valenzuela**, Program Administrator at the Governor's Office of Youth, Faith and Family (GOYFF), to share grantee updates with the Commission. **Ms. Valenzuela** shared an overview of the JumpStart Community Centered Program Development Training for grantees that was funded by the Parents Commission grant. **Ms. Valenzuela** shared that the grantees submitted renewal applications for SFY24, Year 2 of the grant cycle.

## 8. ANNOUNCEMENTS

**Chairperson Beagley** asked if any commissioners had any announcements they would like to share.

- **Deputy Director Lindo, GOYFF**, requested clarification regarding the approval of the SFY24 Annual Budget. **Ms. Valenzuela** confirmed that the vote for the approval of the budget occurred at 10:46 A.M. with a motion to approve the SFY24 annual budget by **Commissioner Martin** and a second to the motion by **Commissioner Stavros** with no dissenting votes.

## 9. FUTURE AGENDA/MEETING SCHEDULE

**Chairperson Beagley** stated the next scheduled meeting is set for **July 12, 2023**, at **10:00 A.M.** at the Executive Tower. **Chairperson Beagley** announced that the meeting would be hybrid (in-person and virtual) for those unable to attend in-person.

## 10. ADJOURN

**Chairperson Beagley** thanked everyone for being part of the meeting and asked for a motion to adjourn. **Commissioner Robinson** moved to adjourn. **Commissioner Stavros** seconded the motion. The motion passed with no dissenting votes and the meeting adjourned at **11:01 A.M.**

17th Day of May 2023  
Parents Commission  
Respectfully Submitted By:  
Nicole Valenzuela  
Program Administrator, GOYFF